

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Friends of Trowbridge in Bloom		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>

2 - Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	
In which Parish does your project take place?	TROWBRIDGE
What is your project?	Enhancement of Trowbridges floral displays through the South West in Bloom competition and community involvement, all ages.
Where will your project take place?	All around our town area
When will your project take place?	2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> page10 NO <input type="checkbox"/>
Please confirm your project will be completed by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

This bid is to add/enhance the excellent contractual floral displays that the Town and Wiltshire Council produce each year. We want to promote, encourage and facilitate the ability of local residents to participate in our programme of planting across the town and to encourage the Parishes within the community area to also get involved in displaying and participating in the local competitions and workshops. Individual groups and businesses from the parishes already get involved but we wish to help facilitate the Parish Councils as well. Aimed at all levels of the community we would provide baskets and seeds, deliver workshops and information on how to grow things and encourage environmentally friendly methods of caring for plants. More sustainable projects will cut future costs and be more environmentally friendly. Working closely with the Horticultural Society and other member organisations, we will aim the programme at all ages and provide additional support through volunteering on projects.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

We are aware of current advertising costs via the local papers information sheet and the cost of hire etc has been obtained from local providers. The costs for each project are against the purchase of specific items which are available from most garden centres. The cost of the labour for the projects will be wholly met by volunteers. All supervising staff are CRB checked and we adhere to local Council policies at all times. We have public liability and employer liability and the leaders are gardener's, horticulturalist's and landscapers. The majority of our small projects will be self perpetuating and our major projects will be sustainable planting and cared for by the group.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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We have looked into why people have not participated and the majority of information suggests a lack of information and lack of support. This has come not only from local residents but also from the business community and local schools. We fervently believe that with sufficient advertising and promotion backed by volunteer support we will engage with a large number of new participants of all ages and all walks of life. We as a group firmly believe that if people are given better chances by increasing their skill levels and through networking with other residents and businesses and by sharing resources, it will build stronger communities by bringing people together in joint partnership and promoting Civic Pride. Through volunteer schemes, people will help neighbours and receive help to start their own gardens or plantings. Improving rural and urban environments by more businesses, schools and residents contributing to the up keep, design and enhancement of the town and surrounding areas. Resulting in healthier and more active people participating in the gardening, landscaping and clearing of their own gardens, community sites and other facilities. I have also attached our news letter which has gone out to many members of the public already, this shows our commitment to our town and its surrounding area.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input checked="" type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 0	Month: jan	Year: 2010
Total Income:	£9000	
Minus Total Expenditure:	£0	
Surplus/Deficit for year:	£9000	
Reserves held:	£9000	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Small Projects assistance	£3,000	Awards for all bid		£9,000
Larger sustainable projects	£5,000			£
Equipment tools purchase	£400			£
Publicity and Promotion	£2,000			£
Workshops	£210			£
Sustainable plants and foilage	£400			£
Hall Hire	£300			£
Delivery of Schools project	£2,200			£
VAT on £2800	£490			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£14,000	TOTAL PROJECT INCOME		£9,000

Total Project Income B	£9,000
Total Project Expenditure A	£14,000
Project Shortfall A - B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 10	Female 8
People Under 25 years	Male 2	Female 1
Disabled People	Male 2	Female 1
Black & Minority Ethnic people	Male 6	Female 0

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 20/01/2010

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)